

Internship Opportunity Public Relations & Events

Every role at GANGGANG builds more culture, equity and beauty in cities through the creative economy, and internships are no different. In your business area, you'll help us build a great organization, challenge mindsets through art and design, and practice equity-in-action.

Apply if you are ready to move at the speed of culture.
You can be yourself here!

Position

- Reports to: Communications Specialist
- Compensation: \$17/hr
- Participates in team meetings, trainings, and general organizational culture
- Top candidates will have experience and interest in media relations and outreach

Responsibilities & Goals

- Read and monitor local, regional, and relevant national media outlets for new ideas, trends, and leads
- Pitch research and write copy for media pitches, press releases, media kits, content calendars, blogs, and social media channels
- Clean up media lists and seek out prospective writers, media and influencers
- Help to coordinate and host media interviews and broadcast segments, garnering positive coverage
- Represent GANGGANG professionally at events, assisting with invite lists, set-up, space planning, check-in, gift bags, and tear down.
- Prepare event documents such as meeting agendas, timelines and check-lists, post-event reports
- Assist with scheduling internal and external event meetings, adjust timelines, and manage internal workflow

2023 SPRING SEMESTER
Twelve weeks | Jan 30 – Apr 24
Full time | 36 hours per week

2023 SPRING SEMESTER
Twelve weeks | Jan 30 – Apr 24
Part time | 18 hours per week

2023 SUMMER
Twelve weeks | May 22 – Aug 18
Full time | 36 hours per week

2023 SUMMER
Twelve weeks | Jan 30 – Apr 24
Part time | 18 hours per week

2023 BUTTER
Twelve weeks | June 12 – Sept 8
Full time | 36 hours per week

2023 BUTTER
Twelve weeks | June 12 – Sept 8
Part time | 18 hours per week

2023 FALL SEMESTER
Twelve weeks | Sept 12 – Dec 12
Full time | 36 hours per week

2023 FALL SEMESTER
Twelve weeks | Sept 12 – Dec 12
Part time | 18 hours per week

Apply

- Submit a resume and cover letter at - www.ganggangculture.com/career-opportunities
- Questions - Contact Ben Leslie - ben@ganggangculture.com
- Follow GANGGANG - [@ganggangculture](https://www.instagram.com/ganggangculture) on Instagram
www.ganggangculture.com for newsletter